



JOB DESCRIPTION: Producer

Job Summary

Hinge Digital Producers are dynamic, collaborative and proactive project leaders. The producer guides and oversees the daily operations of project teams to ensure thoughtful and efficient flow of work through the studio. Direct reports include Associate Producers, Production Coordinators and Production Assistants. This position will report to the Executive Producer.

Responsibilities:

- Management responsibilities across multiple productions
- Collaboration with directors, supervisors, artists and clients
- Create and revise bids and financials
- Establish and drive schedules
- Creatively strategize and troubleshoot solutions to production obstacles
- Maintain important company relationships

Requirements:

- 5+ years of CG producing experience in animation/games/commercials/film
- Excellent interpersonal and organizational skills
- Ability to effectively communicate project status, needs and goals
- A demonstrated ability to diffuse and resolve conflict in high pressure situations and a positive and friendly demeanor